



Belfast City Council

Report to:	Strategic Policy and Resources Committee
Subject:	Appointment to the post of Head of Human Resources
Date:	8, May 2009
Reporting Officer:	Trevor Salmon, Director of Corporate Services

Relevant Background Information

At its meeting on 23, January 2009 the committee approved the recommendation to initiate the recruitment process to fill the post of Head of Human Resources on a permanent basis.

The post was publicly advertised in March 2009 and the process managed, on behalf of the council, by the Local Government Staff Commission (LGSC) for NI.

Key Issues

11 applications were received by the closing date of 20, March 2009 and, following short-listing, 9 applicants were invited to attend an assessment centre on 2, April 2009. As a result, two applicants were subsequently invited to attend for final interview on 30, April 2009.

Following the interviews, the selection panel unanimously recommended the appointment of Mrs Jill Minne, 70 Greer Park Drive, Belfast, on the appropriate point of the salary band, £56,755 - £67,565 per annum.

Recommendations

It is recommended that committee approve the appointment of Mrs Jill Minne to the post of Head of HR with effect from 1, June 2009.

Resource Implications

This is an existing post and thus there is no increase to the council's establishment or staff budget.

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